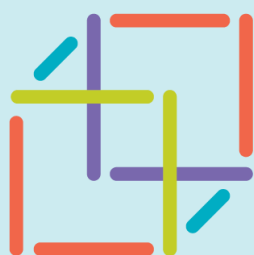


# Making the most of your membership at Goldfields Library Agencies



**Goldfields  
Libraries**

Community Based Services



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## Welcome!

Welcome to Goldfields Library Agencies! We have produced this booklet to help you make the most of your free library membership, and to let you know about all the wonderful resources and opportunities available from your local library agency.

Goldfields library agencies have a regularly updated collection of fiction, non-fiction and large print books for adults, picture books for children, junior fiction and young adult fiction. There are also DVDs, audiobooks and the latest magazines. Each agency has a self-loan area to borrow, reserve and return items. The agencies are attended by local staff and volunteers, and our librarians visit each agency once or twice a week to assist with any queries you may have.

Library users can browse in the agency or search the library catalogue online and reserve any of the 300,000 items across the entire Goldfields Libraries collection. Items can then be collected from your agency of choice.

A varied and exciting program of events takes place during the year, with programs such as children's Storytime sessions, digital literacy programs for adults, and author talks. Visit [goldfieldslibraries.com](http://goldfieldslibraries.com) to check out the latest events or subscribe to our e-newsletter.



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## When are the library agencies open?

Town	Location	Opening Hours	Librarian Visits
Axedale	Axedale Public Hall, 94 Mclvor Road	Friday 2–3:30pm	Friday 2–3:30pm
Boort	Boort Resource and Information Centre, 119-121 Godfrey Street	Monday to Friday 10am–3:30pm (closed for lunch 12:30– 1pm)	Monday & Thursday 10:30am–12pm
Dingee	Dingee Railway Station, Bendigo-Pyramid Road	Tuesday 9–11am Thursday 3–5pm	Tuesday 9:30–10:30am
Elmore	Elmore Athenaeum Hall, 62 Michie Street	Monday 11am–2pm Friday 10:45am–12:15pm	Monday (fortnightly) 11am–12:15pm Friday 10:45am–12:15pm
Inglewood	Inglewood Community Neighbourhood House, Inglewood Town Hall Hub, 20 Verdon Street	Monday to Thursday 9am–4:30pm	Tuesday (fortnightly) 10:30am–12pm Wednesday 1–3pm
Pyramid Hill	Pyramid Hill Neighbourhood House, Unit 5-8/43 Kelly Street	Monday 3–6pm Tuesday & Wednesday 10am–6pm Thursday 10am–4pm	Tuesday 11:30am–12:30pm
Tarnagulla	Tarnagulla Community Centre, 8 Sandy Creek Lane	Monday 2–4:30pm	Monday 2–3:30pm
Wedderburn	Wedderburn Community Centre, 24 Wilson Street	Monday to Friday 9am–5pm	Wednesday 10am–12pm

Library staff visit each library agency once or twice a week and are happy to assist in any way they can. They can help with using the self-loan kiosk, reserving and renewing items and using the online catalogue. They can also help with learning about the library website, using library resources, as well as eLibrary and digital resources.

Library staff are also available on our helpdesk, Monday to Friday, on (03) 5449 2790 or email [helpdesk@ncgrl.vic.gov.au](mailto:helpdesk@ncgrl.vic.gov.au).



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## What can I borrow and for how long?

	Books	Unlimited	3 weeks
	DVDs	10	1 week
	Music CDs	10	3 weeks
	Magazines	Unlimited	1 week
	Audiobooks	10	3 weeks

Remember, with your library card you can borrow from any branch or agency and return items to any branch or agency!



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## Browsing the catalogue and reserving items

You can browse the entire Goldfields Library catalogue online, reserve items, and collect them at your local agency or branch!

Go to the library website at  
[www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au).

[www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au)

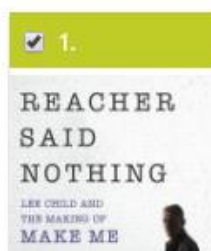
Click on 'Catalogue' on the menu bar.

Catalogue

Enter author name or title in the search box and either hit return or click on the magnifying glass.

lee child   Advanced search  
Full catalogue

Browse through the results, and tick the checkbox(es) next to the item(s) you want to reserve.



**Reacher said nothing**

Martin, Andrew, 1952-  
2015

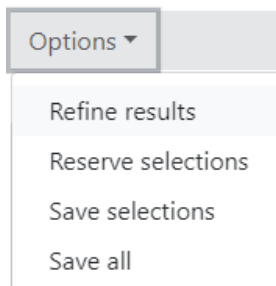
Books, Manuscripts



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Click on 'Options' at the top of the screen, and from the drop-down menu click on 'Reserve selections'.



When prompted, enter your library card number (long number underneath the barcode on your library card), and your password.

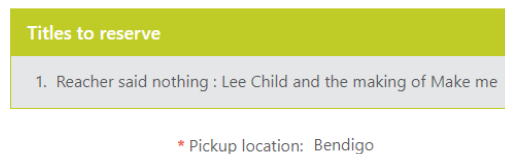
\* Borrower ID or username:   
Your borrower ID is the barcode from your library card.

\* Password:   
Your password must be 2-10 characters long and contain only alphabetic characters and numbers.

Click on 'Login'.



Check the details that are displayed, including pickup location (change if required), and click on 'Continue'.



Reservation will be placed.

#	Title	Placed	Expires	Rank	Pickup
1.	Reacher said nothing : Lee Child and the making of Make me	31 Oct 2018	29 Jan 2019	1 of 1	Bendigo

You will be notified by SMS or email once the item arrives, and it will then be held for 10 days.

You can check the status of your reservation(s) by logging into your account (see next page on how to log in) and clicking on 'Pending reservations' on your dashboard.

There is also a How To video on our website that will walk you through browsing the catalogue and reserving items. On the homepage of our website ([www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au)), click on the 'How To Videos' button at the lefthand side.



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# Renewing borrowed items online

It is possible to renew the loan period of a borrowed item online, as long as it has not been reserved by another patron.

Go to the library website at [www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au).

[www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au)

Click on 'Login and Renew' on the righthand side of the homepage.

[Login and Renew](#)

At the top right of the screen, click on 'Login'.

[Login](#)

In the drop-down box, enter your library card number (long number underneath barcode on your library card), and your password.

Login using your library account

Borrower ID or username:

Your borrower ID is the barcode from your library card.

Password:

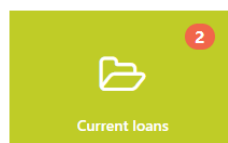
Your password must be 2-10 characters long and contain only alphabetic characters and numbers.

[Login](#)

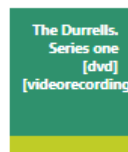
[Forgot your password?](#)  
[Not a member? Register now](#)

Click on 'Login'.

On your dashboard, click on 'Current loans'.



Tick the checkbox(es) next to item(s) you want to renew.



The Durrells. Series one [dvd]  
[videorecording]  
2016

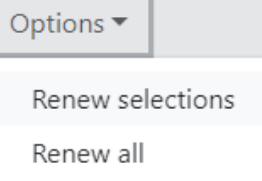
Videos and DVDs



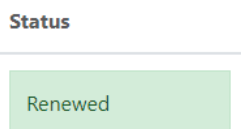
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Then, click on 'Options' at the top of the screen, and from the drop-down menu click on 'Renew selections'.



If renewal is successful, the status of each item will change to show 'Renewed'.



There is also a How To video on our website that will walk you through renewing a loan online. On the homepage of our website ([www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au)), click on the 'How To Videos' button at the lefthand side.



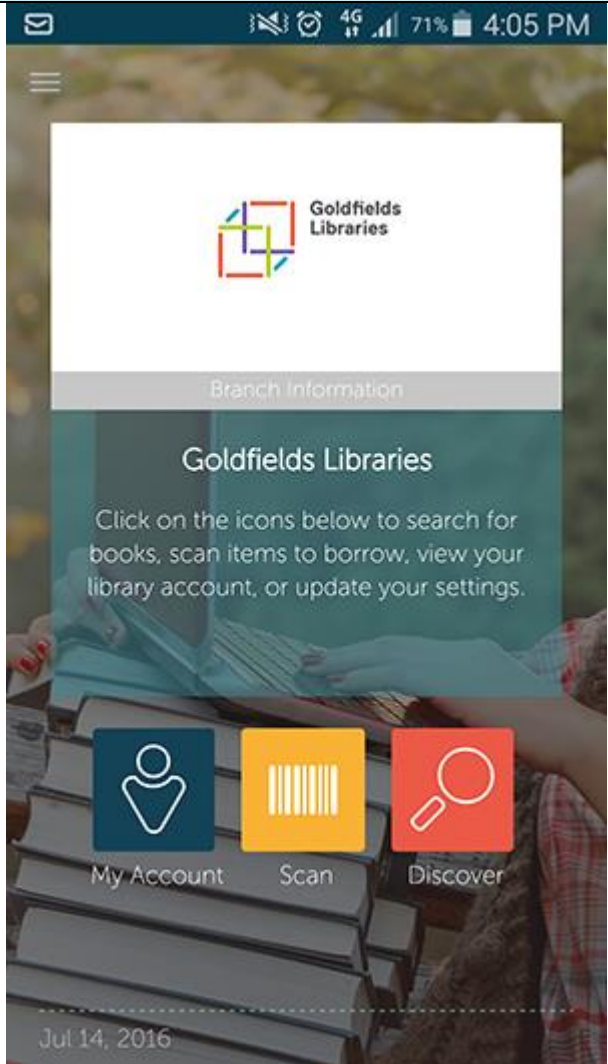
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## Library App

The library has an easy to use mobile app that allows you to browse the catalogue and reserve items, as well as renew items you already have on loan. It is available for Apple and Android.

<p>Download the free 'Spydus Mobile' app from Google Play (Android) or the App Store (Apple).</p>	
<p>Once installed, open the app and select 'Goldfields Libraries' as your library.</p>	
<p>Click on 'Login'.</p>	
<p>Enter your library card number (long number underneath barcode on your library card), and your password. Click on 'Please select a branch...' and select your local library or agency.</p>	
<p>Ensure 'Remember me' is turned on, and click 'Login'.</p>	
<p>Once logged in, you can:</p> <ul style="list-style-type: none"><li>• Click on 'My Account' to see items currently on loan and renew items.</li><li>• Click on 'Scan' to scan the barcode of any book, magazine or DVD when out and about to check if it is available at the library, and if it is, reserve it straight away!</li><li>• Click on 'Discover' to search our catalogue and reserve items.</li></ul>	

There is also a How To video on our website that will walk you through installing and using the app. On the homepage of our website ([www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au)), click on the 'How To Videos' button at the lefthand side.



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## eLibrary

The library has a fantastic range of resources available through our eLibrary, which can be accessed for FREE, 24/7 through our website! To start, go to [www.ncgrl.vic.gov.au/elibrary](http://www.ncgrl.vic.gov.au/elibrary). Note that some resources require you to be on a library computer or connected to our Wi-Fi, and some may require you to log in with your library card number and password. Here are just **some** of the fantastic resources available in our eLibrary:

eBooks, audiobooks and magazines are available for free on Borrowbox (eBooks, audiobooks), rbDigital (eBooks, audiobooks, magazines), uLibrary (audiobooks) and PressReader (magazines and newspapers from around the world in many languages). Apps are available for Apple and Android devices for all these platforms.



Go to <https://www.ncgrl.vic.gov.au/elibrarybooksaudio> for more information.



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Film, TV series and documentaries are available for streaming through Kanopy and Beamafilm. Music streaming is available through Freegal.



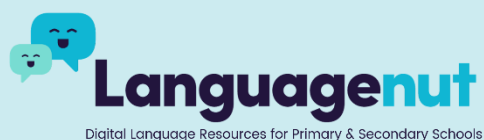
Visit <https://www.ncgrl.vic.gov.au/elibrarymusicfilmdance> for more details.

You can access family history resources including Ancestry.com and Find My Past. Due to licensing arrangements and technological limitations, you must be in one of our branches to access these services – unfortunately they can't be accessed in our agencies.



Visit <https://www.ncgrl.vic.gov.au/elibraryfamilyhistory> to find out more.

Learn a new language with Languagenut or Mango Languages.



Find out more at <https://www.ncgrl.vic.gov.au/elibrarylanguages>



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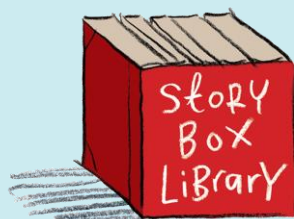
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Read today's newspapers, with access to *the Age* and *the Sydney Morning Herald* available for free in our branches (unfortunately not our agencies).



Visit <https://www.ncgrl.vic.gov.au/elibrarynewspapersmagazines> to access the newspapers.

Our eLibrary resources for children include Storybox library, featuring Australian stories read by Australian storytellers, and BusyThings, containing a huge range of fun curriculum linked content. Kanopy kids offers a wide range of age appropriate TV shows and films.



Access the Children's eLibrary at <https://www.ncgrl.vic.gov.au/ekids>

Reference materials include Encyclopaedia Britannica



Visit the reference section at <https://www.ncgrl.vic.gov.au/elibraryreference>



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## Programs & Events



Goldfields Library Agencies offer a varied, year-round program of events to suit all ages.

Regular Storytime sessions take place at many of our agencies.

See [www.ncgrl.vic.gov.au/storytimes](http://www.ncgrl.vic.gov.au/storytimes) for times and dates.

Other programs include:

- Digital literacy workshops for topics such as family history, social media and email.
- School holiday activities such as robotics workshops and slime making!
- Author talks and book signings.
- Musical and artistic performances.
- Information sessions on topics such as the NDIS, avoiding scams etc.



To see all of our events, visit [goldfieldslibraries.com](http://goldfieldslibraries.com), or visit one of our libraries or library agencies and pick up a copy of our seasonal program! Note that most of our programs require you to book in advance, so hop on to [goldfieldslibraries.com](http://goldfieldslibraries.com) now to book your place, or call our helpdesk on (03) 5449 2790.



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## Book Clubs



If you are a member of a book club or are interested in starting or joining a book club, the library has over 300 sets of books, each set containing 10 copies, which can be borrowed for 6 weeks at a time. For more information, visit

[www.ncgrl.vic.gov.au/bookclubs](http://www.ncgrl.vic.gov.au/bookclubs)

## How-To Videos

We have developed several videos showing how to complete different tasks on our website. Topics include browsing the catalogue and reserving items, renewing borrowed items, installing and using the library app, and accessing our eLibrary.



To view these videos, either visit our website at [www.ncgrl.vic.gov.au](http://www.ncgrl.vic.gov.au) and click on the 'How To Videos' link at the left hand side, or take a look at our YouTube channel.



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## Home Library Service

Goldfields Libraries provide library services to individuals who are unable to visit the library. Staff and volunteers with the Home Library Service select library items that reflect the borrower's preferences, or items that the borrower has reserved, and deliver them to their home on a monthly basis.

The Home Library Service offers:

- Regular deliveries of fiction and non-fiction books, large print books, talking books, DVDs and magazines.
- Temporary deliveries after hospitalisation.

Who is eligible?

- People who have illnesses or disabilities which prevent them from accessing a library. These conditions may be temporary, recurring or permanent.
- People who are able to visit a library, but because of frailty or disability are unable to carry items home.
- People who live in residential establishments, such as nursing homes, hostels, supported accommodation houses, hospitals or prisons.
- People who are engaged in full time care for others.
- Young children who are in the care of any of the above groups.

If you require the Home Library Service or know someone who does, please contact Community Based Services for more information or to register your interest:

Phone: (03) 5449 2790

Email: [homelibraryservice@ncgrl.vic.gov.au](mailto:homelibraryservice@ncgrl.vic.gov.au)



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## We're here to help!

We want you to make the most of your membership with Goldfields Libraries!

If you have any questions about any of the topics covered in this booklet or if there is anything else we can do to help, please don't hesitate to contact us on (03) 5449 2790 or [helpdesk@ncgrl.vic.gov.au](mailto:helpdesk@ncgrl.vic.gov.au).

Alternatively, speak to one of our friendly staff or volunteers at any of our libraries or library agencies!

Keep up to date with us on our social media pages:



[facebook.com/GoldfieldsLibraryAgencies](https://facebook.com/GoldfieldsLibraryAgencies)



[twitter.com/GLCAgencies](https://twitter.com/GLCAgencies)



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