





MISSION

WE WILL ENRICH OUR COMMUNITIES BY PROVIDING:

Welcoming and inclusive spaces

Friendly helpful and knowledgeable staff

Access to information, collections and technology

Programs for learning, creativity and recreation

VISION

EXPLORE, ENGAGE AND CREATE WITH GOLDFIELDS LIBRARIES

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BENDIGO



CASTLEMAINE



EAGLEHAWK



GISBORNE



HEATHCOTE



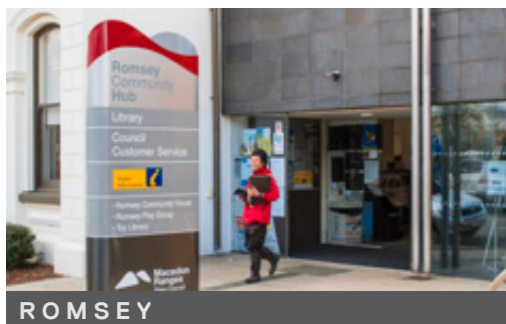
KANGAROO FLAT



KYNETON



PYRAMID HILL



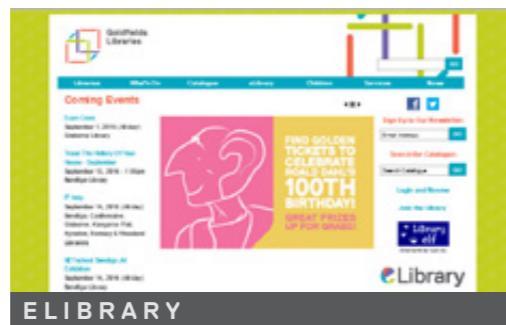
ROMSEY



WOODEND



MOBILE LIBRARY



ELIBRARY

MESSAGE FROM THE CHAIR AND CEO

YEAR IN REVIEW

On behalf of the Goldfields Library Corporation we are delighted to present the 2015/16 Annual Report.

This is the first year of our new four year plan with the new vision of 'Explore, Engage and Create with Goldfields Libraries'. Our goals are based on our key areas of service delivery: collections, spaces, technology, programs, good governance and importantly our people, the staff who enable and maximise the benefits of library services for the communities.

This report demonstrates the breadth of services delivered and the community benefits provided by the libraries on a daily basis. It also demonstrates the vital role of libraries in supporting reading and literacy for all. 'All Victorians deserve the opportunity to develop and maintain their reading and literacy skills. Every Victorian has a right to be informed, enriched and inspired through reading'*.

This year has seen the completion of the extensive review of library service delivery to rural communities with the Board's decision to decommission the Mobile Library and establish 'Library Agencies' in Boort, Wedderburn, Tarnagulla, Dingee, Inglewood, Elmore and Axedale. This is an exciting opportunity to strengthen library services for these communities. The agencies model will be an enhanced version of the services currently being delivered by the Pyramid Hill Neighbourhood House.

We would like to thank the Board for their vision and support as well as their strategic decision-making and strong advocacy, and our member councils for their support and investment in libraries which has enabled us to continue to offer a high standard of service-provision to our communities.

This year we farewelled John McLinden, who was a Board member for 10 years. Marg Allan re-joined the Board for three months replacing John. We would like to thank John and Marg for their important contributions.

Finally, the impressive success of the Goldfields Library Corporation is a reflection of the people: staff, visitors, volunteers, supporters and stakeholders. We thank each and every one of you for your dedication and passion for our libraries. We are well positioned to continue to build on our substantial achievements.

* Reading and Literacy for All: Strategic Framework 2015-2018

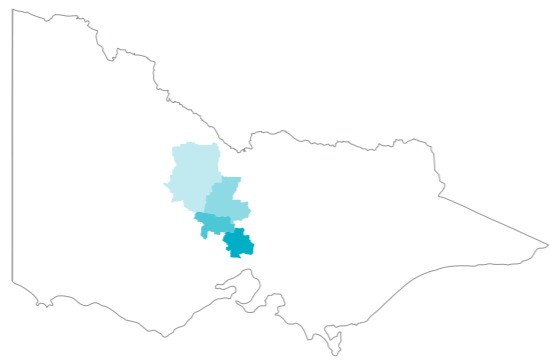


Cr Cheryl McKinnon
Chair



Chris Kelly
Chief Executive
Officer

COMMUNITIES



LODDON SHIRE

Loddon Shire is geographically the largest municipality serviced by Goldfields Library Corporation with an area of 6,694 km², coupled with the smallest population at 7,365 people. This presents interesting challenges in ensuring that residents can access library services in a convenient and regular way from reasonably remote locations. The population has declined over the last 10 years by close to 1000 people, however townships in the municipality remain vibrant, resilient and well connected communities.

The Loddon Shire provides a rural lifestyle and has significant agricultural industry, along with the natural landscapes of the Loddon River.

MOUNT ALEXANDER SHIRE

More than 18,000 people call Mount Alexander Shire home, with most residents living in the close knit townships of Castlemaine, Harcourt, Newstead and Maldon. The Shire has an ageing population that is expected to grow at a rate of less than 1 percent per annum overall, although growth in the 50-70 year old population is expected to increase by more than 16 percent over the next five years.

The people of Mount Alexander Shire are an engaged and active community, with strengths in arts, culture, and sustainability. The Shire benefits from above average levels of volunteering, community engagement and participation. The main population centre is Castlemaine with approximately 7,000 residents. The Shire has the highest level of membership within the Corporation, with approximately 48 percent of all residents registered as library members.

CITY OF GREATER BENDIGO

The City of Greater Bendigo has a population of approximately 112,000 people and is growing at a rate of 2 percent per year. Over the next five years, Greater Bendigo will grow by more than 10,000 people, with a particular focus on an increasing proportion of young families.

Bendigo is well known for its historic streetscapes and buildings dating back to the 1880s gold rush, as well as being a recognised UNICEF Child Friendly City.

Library membership levels have very positively increased over the last 12 months at Greater Bendigo libraries, rising by 4,747 people.

MACEDON RANGES SHIRE

The Macedon Ranges Shire is currently home to around 45,500 people. The population in the Shire is spread across several townships, with libraries located in each of the four major centres – Gisborne, Kyneton, Romsey and Woodend. The southern communities of Gisborne, Romsey and Riddells Creek are growing at a rapid rate of between 1.6 and 2.6 percent per annum. Interestingly these townships also have a highly mobile population with the majority of employed persons leaving the towns to go to work. This presents challenges in matching library services to people's lifestyles.

The Macedon Ranges Shire is well known for its iconic natural landscapes such as Hanging Rock and Mount Macedon, as well as fine local produce available at a range of local Farmer's Markets.

OVERVIEW

The North Central Goldfields Regional Library Corporation (trading as Goldfields Library Corporation) was established in January 1996 to provide library and information services to the City of Greater Bendigo, Loddon Shire, Macedon Ranges Shire and Mount Alexander Shire.

The Corporation delivers services to communities located along the Calder Highway from Boort to Gisborne, covering an area of 12,979 square kilometres. With a staff of approximately 52 EFT, the service provides for a community of around 177,000 people and has a collection of over 300,000 items. The service is coordinated from an administration hub located in the Bendigo Library.



2015/16 ACHIEVEMENTS

- New service delivery model developed for rural communities in Loddon Shire and the northern area of the City of Greater Bendigo. Distribution of the monthly 'Library Services in Rural Communities: A New Era' publication to keep communities informed throughout the planning and implementation process.
- Substantial increase in eCollection utilisation due to increased investment and improvements to usability of the eLibrary
- Revised opening hours for the Bendigo Library
- Revised schedule for the Mobile Library
- New layout of the Kangaroo Flat Library, including replacement of old, damaged furniture
- Replacement of furniture at the Gisborne and Kyneton Libraries
- Doubled the number of internet enabled devices from 51 in 2014/15 to 100 in 2015/16

ACTIVITY HIGHLIGHTS

- 7,749 new library members
- 1,445,837 library visits
- 1,755,739 total collection utilisation
- 154,826 reference enquiries answered
- 80,183 public access internet sessions
- 55,553 wifi sessions
- 1,971 programs delivered with an attendance of 48,654 people

USAGE OVERVIEW 2015/16

LIBRARY	MEMBERS	VISITS	LOANS	RESERVATIONS	INTERNET PC SESSIONS	PROGRAM ATTENDANCE	PROGRAMS
Total Usage	67,143	1,445,837	1,755,739	166,419	80,183	48,654	1,971
eLibrary	-	300,292	471,313	114,324	-	-	0
Bendigo	31,656	571,917	440,928	8,010	44,078	19,610	572
Castlemaine	9,116	153,629	223,420	7,747	6,678	8579	233
Eaglehawk	348	16,320	25,298	2,508	796	1157	63
Gisborne	6,319	77,066	124,059	6,118	5,383	4775	213
Heathcote	819	11,655	16,096	727	512	43	6
Kangaroo Flat	4,689	78,368	143,722	12,014	5,669	3,274	153
Kyneton	5,172	81,904	108,390	4,549	8,327	4,306	239
Pyramid Hill (Library Agency)	108		763				
Romsey	2,458	53,928	42,725	2,448	4,103	2,032	170
Woodend	4,118	78,441	82,403	1,545	4,211	4,768	311
Mobile Library	2,279	18,450	43,645	6,429	426	110	11
Home Library Service	61	761	32,977				
External Program Participation		3,106					

STATISTICAL OVERVIEW 2013-16

INDICATOR	2013/14	2014/15	2015/16	% CHANGE SINCE LAST YEAR	% CHANGE OVER LAST 3 YEARS
Population - Regional (ABS ERP)	172,203	172,609	174,867	1%	2%
Opening hours - weekly	364.5	364.5	364.5	0%	0%
Library floor space m ²	5,846	5,846	5,846	0%	0%
Staff EFT	54	52	52	0%	-3%
Collection items	304,964	315,078	303,583	-4%	0%
Public access internet devices	49	51	100	96%	104%
ACTIVITY					
Visits	1,092,206	1,289,353	1,445,837	13%	31%
Members	62,664	71,172	67,143	-6%	15%
Collection utilisation	1,631,480	1,615,104	1,755,739	9%	5%
Computer bookings	72,264	84,108	80,183	-5%	41%
Wireless internet access	n/a	52,150	55,553	7%	
Program attendance	34,140	45,015	48,654	8%	843%
Number of programs	n/a	2,146	1,971	-8%	
Collection turnover	5.0	5.0	6.0	20%	-12%
EXPENDITURE					
Total operating expenditure	\$5,209,779	\$4,788,804	\$5,004,297	4%	-4%
Total capital expenditure	\$1,697,456	\$1,253,359	\$1,051,284	-16%	-38%
Capital expenditure on collections	\$1,005,082	\$960,167	\$911,778	-5%	-9%
Total collections expenditure	\$1,138,270	\$1,014,397	\$1,165,223	15%	2%
COST OF SERVICE					
Cost per loan	\$3.19	\$2.97	\$2.85	-4%	-11%
Cost per visit	\$4.73	\$3.73	\$3.46	-7%	-27%
ACTIVITY PER CAPITA					
Loans per capita	9.5	9.4	10.0	7%	6%
Visits per capita	6.4	7.4	8.3	11%	29%
ACTIVITY PER STAFF MEMBER					
Loans per EFT staff member	30,495	31,060	33,764	9%	11%
Visits per EFT staff member	20,607	24,663	27,805	13%	35%
ACTIVITY PER OPENING HOUR					
Loans per operating hour	86	85	93	9%	8%
Visits per operating hour	58	68	76	13%	31%

COLLECTIONS

GOAL

A collection that encourages learning, enjoyment, imagination and enriches our culture.

We will achieve this by:

- 1 Promoting and providing equitable access to quality collections
- 2 Providing access to collections of local significance, and maximising community access to collections and information through staff support

“Thank you for the ‘Blind Date’ initiative. My lucky dip package had a book by a new author I had never heard of. I was enthralled and read it in a matter of days.”

HIGHLIGHTS

- Total collection utilisation: 1,755,739
- Number of eUtilisations: 286,204
- Average number of times a collection item was utilised: 6
- Reference enquiries: 154,826
- Access provided to over 300,000 items
- 31,138 new items added to the collection
- Improved response to customer requests
- Increase in number of eResources available
- BusyThings introduced to the “play and learn” screens in the libraries in August, resulting in an increase from 226 monthly uses in July 2015 to more than 12,000 monthly uses in May 2016
- New materials delivered directly to designated libraries
- Supplier evaluation completed to ensure best value
- Local Priorities funding allocation for eCollections with projects nominated by branch managers
- Collection delivery to people who are housebound and unable to visit a library

A diverse and extensive print and digital collection has continued to be maintained in response to customers’ reading and resource needs. As part of the strategic planning process the collections have been continually reviewed and refreshed to reflect the interests of the community.

The introduction of floating collections has distributed items by local demand. Data from the evidence-based collection management software installed last year has informed decisions regarding collection usage, redistribution and deselection. The software also enables us to analyse the availability of titles, in particular subject areas versus actual demand in each library. By identifying any subject gaps and noting popular titles, there is an evidence base for decisions to ensure collections are meeting demand and to inform future purchasing.

Many changes have been implemented over the last 12 months with the aim of improving and streamlining collection processes and ensuring quality and equity across the region which included a supplier evaluation to ensure best value and new materials being delivered directly to libraries.

Top up orders were regularly placed to respond to demand on the eBook and eAudio titles on BorrowBox. This meant there was a significant reduction of wait list time for popular eTitles.

BOOK CLUBS

Book Club activity is on the rise, with highlights including:

- 174 book clubs registered
- 255 book sets available for loan
- Book sets used 5.4 times on average
- 9,510 book set loans
- Activity increased by 20%

ROLLING STOCK

‘Rolling Stock’ has been a successful collection distribution method, utilising donated books as an opportunity to offer reading material to train users travelling between member municipalities.

A range of literature is donated each year, with a small percentage incorporated into the catalogued collection and much of it becoming Rolling Stock, which is made available to the community at train stations. Commuters can grab a book and return it to the collection when they’ve finished it. Rolling Stock is a method of engaging with the collection that has received much positive praise from regular train commuters.

Rolling stock is an additional service designed to keep people reading. The usage statistics are not included in collection utilisation statistics.

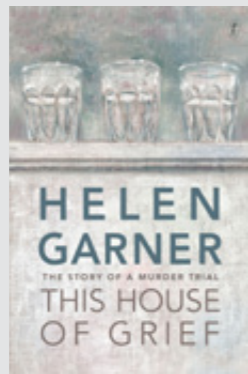
COLLECTION UTILISATION - LOANS BY LIBRARY

LIBRARY	2013/14	2014/15	2015/16	% CHANGE SINCE LAST YEAR	% CHANGE OVER LAST THREE YEARS
Bendigo	401,685*	460,395	440,928	-4%	10%
Castlemaine	238,968	224,648	223,420	-1%	-7%
Eaglehawk	22,474	23,493	25,298	8%	13%
Gisborne	130,376	121,072	124,059	2%	-5%
Heathcote	20,311	15,937	16,096	1%	-21%
Kangaroo Flat	198,107*	155,142	143,722	-7%	-27%
Kyneton	117,732	110,097	108,390	-2%	-8%
Romsey	48,032	44,383	42,725	-4%	-11%
Woodend	83,998	81,174	82,403	2%	-2%
Pyramid Hil		611	763	25%	n/a
Mobile Library	40,216	45,449	43,645	-4%	9%
Home Library Service	23,655	23,888	32,977	38%	39%
eLibrary	305,926	309,426	471,313	52%	54%
Total	1,631,480	1,615,104	1,755,739	9%	7%

*Bendigo Library closed from 23 December 2013 to 27 January 2014 to move into new building.



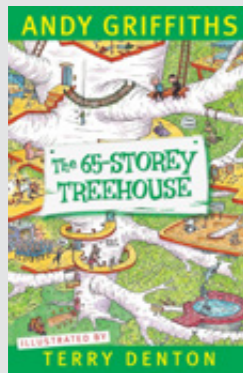
ADULT FICTION
Make Me
Lee Child



ADULT NON FICTION
This House of Grief
Helen Garner



YOUNG ADULT
Divergent
Veronica Roth



JUNIOR FICTION
The 65-Storey Treehouse
Andy Griffiths



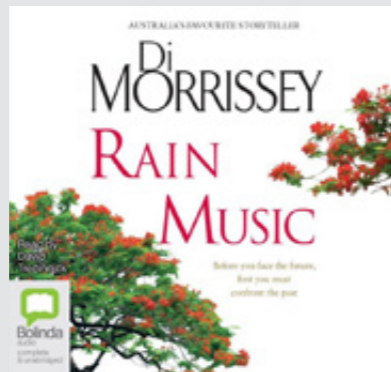
JUNIOR NON FICTION
The Lego Ideas Book
Daniel Lipkowitz



PICTURE BOOKS
The Very Hungry Bear
Nick Bland



DVD
Ex Machina



EBOOK
Rain Music
Di Morrissey



EAUDIO
The Rosie Project
Graeme Simsion

GOALS

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- 2 Providing access to collections of local significance, and maximising community access to collections and information through staff support

SPACES

Welcoming and functional spaces.

We will achieve this by:

- 1 Facilitating access to online spaces to explore, learn, create and socialise
- 2 Providing welcoming and flexible physical spaces that deliver areas for individual and collaborative work, learning and leisure

- Overall website usage increased from 192,833 unique visitors to 300,292
- Collection size expanded to 19,692 items available online
- Three times more website clickthroughs from Facebook
- eLibrary utilisation almost doubled with 286,204 uses, up from 147,760
- The physical presence of “play and learn” screens in the libraries has contributed to eLibrary usage and awareness

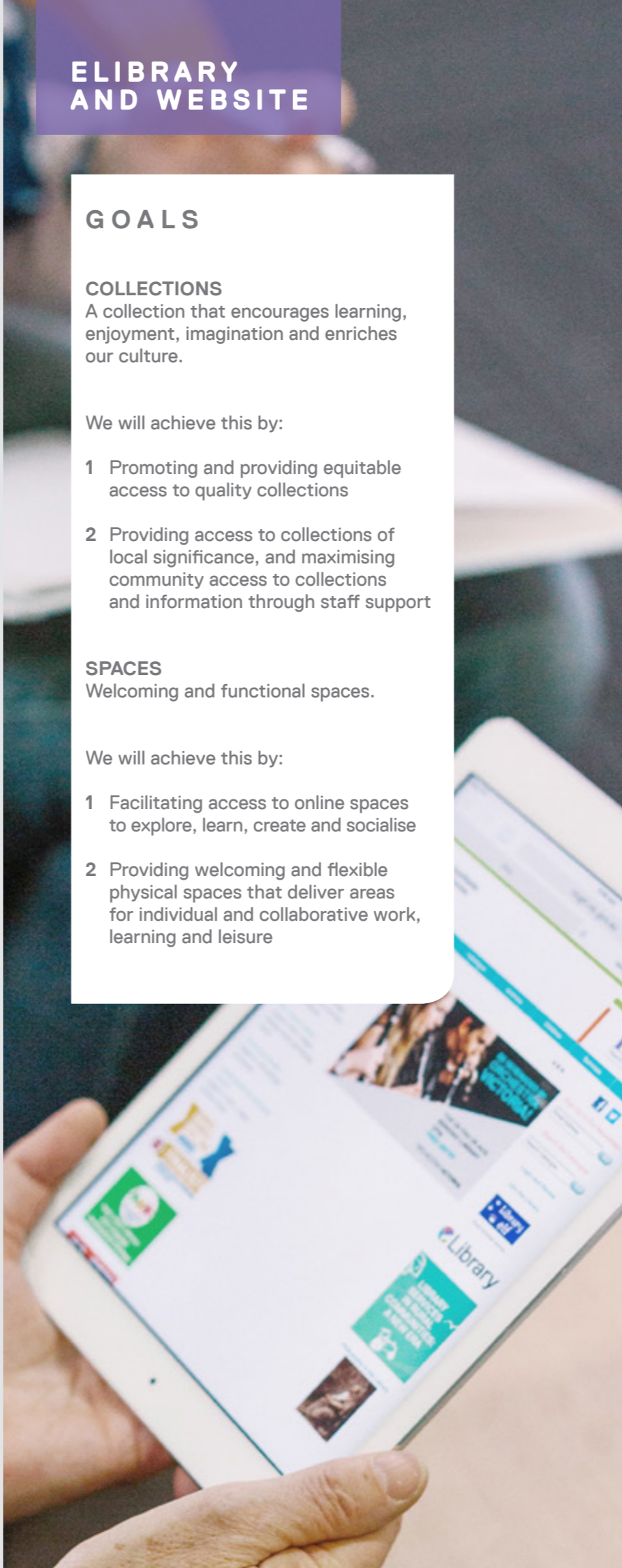
The eLibrary and website have seen substantial change over the financial year as the Corporation continues to increase its online presence and provide a greater range of online resources and opportunities to the community.

The website has undergone a number of improvements, including updated content, improved navigability and increased user friendliness. The eLibrary underwent an extensive restructure in the fourth quarter which has contributed significantly to its growth in usage. The products were categorised and their layout updated, thus greatly increasing the eLibrary’s overall discoverability, navigability, user friendliness and marketability.

A number of new eResources have been added to the collection over the financial year, including:

- Choice magazine – exclusive content to help consumer choices and safety
- ArtistWorks – video courses for learning musical instruments
- Alexander Street – a vast array of music streaming including jazz, classical and indie rock
- Clue Detective Puzzle Agency – puzzles and crosswords to exercise the brain
- TaxSmart Australia – business support services focusing on financial, taxation and employment challenges and opportunities

The most popular eLibrary products for the financial year were BusyThings (99,795 uses), Ancestry (80,479 uses), BorrowBox (51,509 eBook and eAudio uses combined) and Gale databases (30,770 uses).



GOAL

Welcoming and functional spaces.

We will achieve this by:

- 1 Facilitating access to online spaces to explore, learn, create and socialise
- 2 Providing welcoming and flexible physical spaces that deliver areas for individual and collaborative work, learning and leisure

HIGHLIGHTS

- 1,445,837 library visits
- New hours at Bendigo Library commenced in February
- New Mobile Library schedule commenced in April
- New furniture purchased for Kangaroo Flat, Gisborne and Kyneton Libraries
- New shelving and new layout completed at Kangaroo Flat Library
- Pyramid Hill Neighbourhood House moved to a new location where the library collection is now more accessible
- eLibrary redesign completed to maximise discoverability of eCollections, resulting in a substantial increase in usage
- 300,292 visits to the eLibrary

Our libraries support the information, education, cultural and recreational needs of local communities and provide free access to extensive collections, computers and the internet, programs, knowledgeable staff and spaces to read, research, relax and connect with others.

- Library services are provided through a variety of service points:
- eLibrary provides 24/7 access to library information, catalogue and eCollections
 - Mobile Library delivers weekly access to collections and computers
 - Pyramid Hill Library Agency houses a small collection of books
 - Castlemaine, Eaglehawk, Gisborne, Heathcote, Romsey and Woodend Libraries are housed in buildings with other council facilities
 - Kyneton and Kangaroo Flat Libraries
 - Bendigo Library incorporates the Goldfields Research Centre and the Bendigo Regional Archives Centre

Library	2013/14	2014/15	2015/16	% CHANGE SINCE LAST YEAR	% CHANGE OVER LAST THREE YEARS
Total Visits	1,092,206	1,289,353	1,445,837	12%	32%
Bendigo *	278,680	450,794	571,917	27%	105%
Castlemaine	150,428	144,493	153,629	6%	2%
Eaglehawk	12,545	14,832	16,320	10%	30%
Gisborne	60,244	69,679	77,066	11%	28%
Heathcote	11,383	11,554	11,655	1%	2%
Kangaroo Flat	92,329	75,718	78,368	3%	-15%
Kyneton	77,264	79,668	81,904	3%	6%
Romsey	52,654	51,489	53,928	5%	2%
Woodend	74,674	76,125	78,441	3%	5%
Mobile Library	18,129	17,192	18,450	7%	2%
eLibrary	263,876	297,809	300,292	1%	14%
Home Library Service		651	761	17%	
External Program Participation			3,106	6,429	426

*Bendigo Library closed from 23 December 2013 to 27 January 2014 to move into new building.

“Great service. Lovely staff. Enjoy our visit every time.”

PROGRAMS

GOAL

Programs that support enjoyable opportunities for social connection, creativity and learning opportunities.

We will achieve this by:

- 1 Building partnerships with others
- 2 Providing equitable access to programs
- 3 Contributing to our learning and creative communities

HIGHLIGHTS

- 1,971 programs were run with an attendance of 48,654 people
- 7% increase in program attendance
- Robotics introduced into the libraries
- Inaugural Goldfields Connect online album created
- Record number of programs in Loddon Shire
- Lego kits purchased and utilised in most branches

Goldfields Libraries continue to deliver learning opportunities through a range of resources and activities, with programs that have become increasingly recognised as contributing significantly to an accessible and stimulating learning environment for local communities. The diversity and growing participation in the quality programs provided reflect both community needs and interests.

The ongoing commitment to partnership development has seen a significant increase in participation in a wide range of special events and festivals, which have added richness and diversity to the programs offered, and greatly enhanced outreach into local communities. Communities have gained enormously from these collaborations, and Goldfields Libraries sincerely thanks all of the fantastic partners it has worked with over the past 12 months.

PROGRAMS DELIVERING REAL IMPACT TO COMMUNITY LEARNING OUTCOMES

This financial year has been a time to reflect on what library programs achieve for participants, and to ensure that, more than just counting how many people attend these programs, more can be learned about the impact they might have on learning and creativity outcomes.

The Corporation has a specific and targeted approach to the delivery of programs through an established program framework that focuses on:

- Early Years – supporting early years development through children’s learning opportunities and highlighting parents as their child’s first teacher
- School Years – supporting children’s learning through literacy, enquiry based learning as well as science and technology
- Reading Culture – Encouraging reading and literacy for all
- Digital literacy – increasing confidence and a deeper understanding of the digital environment
- Family History – support for exploring and researching family and local history
- Creativity – opportunities for expression, developing new skills and exposure to the arts
- Wellbeing – providing information and learning on developing and maintaining a healthy lifestyle and environment

PROGRAM HIGHLIGHTS

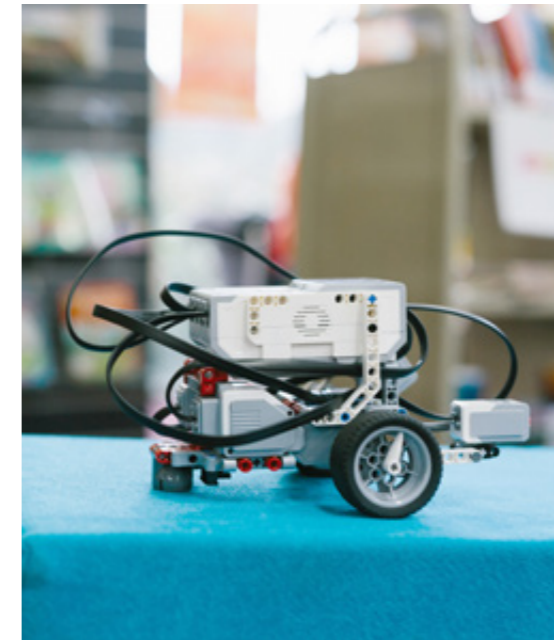
MINECRAFT

Minecraft is an open ended, online game environment where collaboration, exploration and experimentation are crucial. It specifically provides an opportunity to test, experiment and work together to build virtual structures. This new area of programs has been incredibly popular and limited only by the library’s capacity to provide iPads.

EARLY YEARS LITERACIES

Storytime, Toddler Time and Rhyme Time, along with School Holiday Programs and other special children’s events such as the Summer Reading Club, were again the largest component of the program schedule, reflecting a commitment to lifelong learning habits by connecting with young library citizens. The children’s programs are fun, free and filled with story, songs, enquiry and curious experiments.

STEAM (Science, Technology, Engineering, Arts and Maths) activities have recently been introduced, and are designed to ignite enquiring young minds through simple experiments and tests that make these learning areas part of everyday life.



ROBOTS IN THE LIBRARY

Robots have arrived at Goldfields Libraries! Mindstorm Lego Robotic Kits can be built and then programmed to move around, produce sound and navigate using ultrasonic detectors. This is part of the move into the area of coding and robotics that has everyone excited. Gaining greater understanding of how these robots are built, how they can be programmed and some basic coding sequences makes the kits a fun introduction into an increasingly complex world.



CURIOS AND CURIUSER

Simple, sometimes messy, science fun with experiments that sparked curiosity in young scientists about how things work, what happens when you mix things together and cool creations like non Newtonian fluids.



LEGO CHALLENGES

Lego is great for open ended play and that's how it's used in the libraries. Participants can use it to be as creative as they like, test structures, build from scratch and make something that only they can see in their heads. The first thing to do is throw away the instruction book! The first Lego activity sessions during the June school holiday period were a great success across all libraries.

MINDFULNESS COLOURING BOOKS

Remember the hours you spent as a child colouring in? Research indicates that you should continue to do that as an adult given it can promote creativity and a therapeutic and meditative like state. The opportunity was provided for anyone to come into a library and take part in colouring in with people from age 6 to 86 taking part in the activity. Some beautiful colouring creations were born!



The Enlighten Projection youth art project was held as part of the Bendigo Festival of Cultures in March.

“Thank you for providing an activity that my son actually wanted to go to. It’s so lovely to see him chatting with children who have the same interests.”

- Parent of Minecraft participant

WEPUBLISH – KIDS BOOK PUBLISHING

Getting children reading is great but what’s also exciting is getting them to write and to be able to publish their work! The WePublish app provides an opportunity for children (and adults) to design, create and print their own small book.



ORCHESTRA VICTORIA POP-UP CLASSICAL PERFORMANCES

A blossoming relationship with Orchestra Victoria resulted in four pop up concerts at the Bendigo Library in August. Library visitors were treated to the very best in live string and woodwind classical music over the four days. One listener described it as an “aural treat”.

WRITE ON THE FRINGE FESTIVAL

The Write on the Fringe Festival was again held at Bendigo Library to coincide with the Bendigo Writers Festival. Song writing, readings and workshops took place with installations, art cinema, zines and comics on display. Over 750 people attended events at the Bendigo Library across the weekend.



DIGITAL LITERACY

Tech Savvy Seniors, Go Digi Pop-Up Trail Festival, Know Your Gizmo, Get with IT and Tuesdays with Gary were all part of the digital learning activities that helped those wanting to develop some further technical skills, confidence and understanding of tablets, computers and smartphones.



The Flash Fiction Short Story Writing Competition for young adult writers kicked off during National Youth Week in April.



“I would like to congratulate you on a wonderful year of programs. We are just so lucky to have you and the terrific mob at the library.”

KEY AUTHOR VISITS TO THE REGION

Australian of the Year, Rosie Batty, spoke at Gisborne Library to a full house that heeded every word (pictured on page 16).

In celebration of the success of ‘The Dressmaker’ as both a novel and a film, Bendigo and Castlemaine Libraries were lucky enough to have the author Rosalie Ham and film producer Sue Maslin speak to more than 500 people. The result was a wonderful discussion on the development of the novel, the film, characters, cast, costumes and landscapes (pictured above).

Cartoon guru and social commentator, Michael Leunig, discussed his latest collection of drawings that asked important questions about life and how to live it. He enlightened and delighted more than 450 attendees as he reflected on his long career and drew some classic Leunig cartoons.

“Thank you for coming to Boort from Bendigo to teach us about the inside secrets and intrigue in the iPad world! Although my little Apple was older than the others (like me) I did enjoy your lessons and I thank you for your encouragement.”

- Tech Savvy Senior Participant



SCHOOL HOLIDAY PROGRAMS

School Holiday Programs took place across the region with special workshops, activities and events for primary and secondary aged children. A range of fun activities were held each school holidays and included Lego, comedy, music, theatre, stop-motion filming, Wii U Gaming, Minecraft, Warhammer, Robotics and storytelling.

BENDIGO YOUNG WRITERS ASSOCIATION

The Bendigo Young Writers Association was formed in response to interest by young people in having a forum for developing and showcasing their writing skills. It was initiated by key secondary college school teachers in collaboration with Goldfields Libraries. The group continues to meet regularly, giving aspiring young writers the opportunity to learn not only from each other but from attending workshops by highly skilled authors and writers.



GOLDFIELDS CONNECT – MUSIC IN SCHOOLS

December saw the very first Goldfields Connect digital album released. Available free to the community online, the album was a compilation of students' music from schools across the Goldfields region, with student musicians from Kyneton, Castlemaine and Bendigo contributing. The album allowed students to compose, perform and record original pieces of music and submit them for assessment by a judging panel for inclusion. There have been more than 500 track downloads to date, along with numerous live performances in the libraries.



Goldfields Connect album launch at Castlemaine, December 2015.

“Thank you for a great show today. The children had a great time watching the show and exploring the library. They loved the cubby/cave.”



Sean Murphy from Kids Party Confidential entertained children at Inglewood (pictured), Gisborne and Bendigo as part of the Autumn school holiday program.

“Monday’s art launch was a great success. We have had so much positive feedback and all the hard work was certainly worth the reward. It wouldn’t have happened without your friendly support.”



Bird Week 2015 was celebrated in style with a number of activities, including the delightful ‘Dawne at Dusk’ performance by bird caller extraordinaire Dawne Chorus

OTHER SPECIAL EVENTS

Goldfields Libraries also supported a number of special events including:

- Castlemaine Children’s Literature Festival
- Castlemaine Jazz Festival
- Woodend Sustainability Festival
- Woodend Winter Arts Festival
- Write on the Fringe Festival
- Bendigo Festival of Cultures
- Summer Reading Club
- The Summer Read
- Children’s Book Week
- Cancer Council Biggest Morning Tea
- NAIDOC Week
- Reconciliation Week
- International Day Against Homophobia, Biphobia and Transphobia
- National Refugee Week
- Kyneton Daffodil Festival
- Landcare Week
- Mental Health Week
- Family History Week
- National Bird Week
- Senior’s Week
- Cultural Diversity Week
- Bendigo Easter Festival
- Chinese New Year
- National Gallery of Victoria ‘Kids on Tour’
- Museum Victoria Immigration Stories

Bendigo Festival of Cultures was held at Bendigo Library during Cultural Diversity Week in March.



GOAL

Innovative infrastructure and digital services that inspire and excite our community and enhance service provision.

We will achieve this by:

- 1 Providing internet access for learning, leisure and information
- 2 Providing opportunities to explore and learn about new technologies
- 3 Enhancing customer experience with technology
- 4 Utilising systems that support operational efficiencies for staff workflows and procedures

YouTube accounted for 34% of all library internet traffic with over two terrabytes of videos streamed

Facebook was the most requested site at 1,019,867 page requests followed by Google at 945,300 requests

HIGHLIGHTS

- Provided internet access through bookable computers and wifi at all libraries
- 80,183 computer bookings
- 37,115 gigabytes of data used
- 100 internet enabled devices available
- Improvements to internet speed implemented
- New network security deployed
- Replacement equipment purchased and deployed
- 231 digital literacy programs delivered, including Tech Savvy Seniors
- Integration of some eResources directly into the catalogue, creating seamless access

Bandwidth was increased across six branches by adding an additional ADSL service to each library. Though this helped alleviate pressure on bandwidth requirements, the NBN (National Broadband Network) is needed to provide the infrastructure required for a modern, connected library.

An increasing number of government and business services have become available only online, thus increasing the growing demand for IT assistance, especially from customers without internet access at home. Most libraries offer one-on-one IT help sessions and other technology based group sessions in an effort increase digital literacy.

The new fleet of photocopiers has been networked and set up to scan to email and PC, increasing technology access for the community.

The libraries' internal networks are shifting to virtual services which allows scalability. Dedicated virtual servers can be deployed for tasks within hours and resources allocated as needed. More redundancy has also been incorporated into the networks. Virtual servers will automatically shift to physical servers if a server fails.

GOAL

Engaged and motivated staff that enable our communities to benefit from our collections, technology, programs and spaces.

We will achieve this with:

- 1 Plans and policies that provide clarity and direction for our people
- 2 A culture of continuous improvement and staff contributing to future directions
- 3 Exploring partnership opportunities with volunteers

HIGHLIGHTS

- Four staff attended the Communities in Control Conference
- Two staff attended the Children's Book Council of Australia Conference
- Staff participated in state-wide training such as Partnership training
- Susie Prestney completed the state-wide Shared Leadership Training Program
- Staff participated in industry special interest groups for technology, collections etc
- Staff attended industry seminars at the State Library of Victoria
- Regional Professional Development Days for all staff

ORGANISATIONAL REVIEWS

A review to ensure that sufficient staff were available at appropriate band levels to cover all opening hours at each library was conducted. This resulted in the introduction of new rosters in some libraries, and also an increase in the number of Band 4 hours available.

STAFF WELLBEING AND WORKPLACE CULTURE

One of the challenges of working with a team of over 90 full time, part time and casual staff spread across four municipalities is communicating well, and often.

In response to a staff survey, the frequency of the all staff bulletin has been increased from monthly to fortnightly. This has enabled more timely communication about job vacancies and training opportunities, and also to 'close the loop' on these processes by advising of staff changes and movements.

The Staff Consultative Committee met bi-monthly during the first six months of the year, and is currently in hiatus whilst working on negotiating a new EBA. The EBA Bargaining Committee includes three management representatives, three representatives from the Australian Services Union, and eight staff representatives. The current EBA expired on 1 July 2016, and negotiations on a new agreement are well underway.

Staff mobility has been further encouraged, with the regular internal advertising of opportunities to act in different roles across libraries.

GOAL

The Board and staff work collaboratively to ensure organisational sustainability and equity of access.

We will achieve this by:

- 1 Strategically planning and budgeting for services in a financially sustainable manner
- 2 Complying with Government policy and legislation
- 3 Advocating on behalf of our communities

HIGHLIGHTS

- Funding received from a generous donor for improvements to the Kangaroo Flat Library (\$12,000) and Gisborne Library (\$9,000)
- Funding received for the Tech Savvy Seniors program (\$7,200) and Write on the Fringe Festival (\$5,000)
- Bequest for Art Books at Castlemaine Library (\$75,000)
- Renewed the provision of Financial Services Contract
- Reviewed the Service and Funding Agreement
- Presentations to Councillors to increase awareness of the benefits delivered by libraries
- Staff Code of Conduct introduced
- Review of the collection delivery to housebound individuals and institutions underway
- EBA negotiations in progress
- New service delivery model developed for rural communities to replace the Mobile Library service

ABOUT THE BOARD

The Goldfields Library Corporation Board is responsible for the provision of the best library service outcomes for the communities of the four member Councils. The Board is appointed to provide leadership for good governance of the Corporation through strategic planning, policy determination and service evaluation.

Representation on the Board is established by the Regional Library Agreement adopted by the member Councils: Greater Bendigo City Council, Loddon Shire Council, Macedon Ranges Shire Council and Mount Alexander Shire Council.

The service operates as an independent legal entity and is audited annually by the Victorian Auditor-General.



Cr Rod Fyffe
Greater Bendigo City Council
Chair until December



Kerryn Ellis
Greater Bendigo City Council



Cr Cheryl McKinnon
Loddon Shire Council
Chair from December



John McLinden
Loddon Shire Council
July to March



Marg Allan
Loddon Shire Council
March to June



Cr John Connor
Macedon Ranges Shire Council



Karen Stevens
Macedon Ranges Shire Council



Cr Michael Redden
Mount Alexander Shire Council



Vicky Mason
Mount Alexander Shire Council

HIGHLIGHTS

- Significant increase in communications and marketing activity, utilising a range of online and offline channels
- Social media engagement greatly increased
- Number of Facebook followers grew 25% to 3,454, up from 2,754
- Website and digital screens increasingly utilised for promotions
- Four seasonal programs distributed in print and online format
- Twelve monthly email newsletters
- Numerous printed flyers and posters
- Forty-two media releases circulated with consistently significant coverage

HIGHLIGHTS

- Material used in the Theatrical Traditions exhibitions staged at the Post Office Gallery
- Exhibition celebrating the work and life of significant 19th century architect WC Vahland
- 1,613 records were issued this year, a 21% increase from last year
- 5,646 website visits enable ease of access to digitised collections
- 487 researcher visits with 501 researcher enquiries

The Bendigo Regional Archives Centre (BRAC) is located in the Bendigo Library and is a partnership between the Public Record Office of Victoria, Greater Bendigo City Council and Goldfields Library Corporation.

BRAC holds unique Council and Court records dating from 1855 to 2003, primarily from the north central region of Victoria. These records are used for a variety of research usually following family history and property ownership but also for hotels, public buildings and statues and even historical cesspits.

“I would like to congratulate and thank you for the resources you make available. Recently in the online newsletter I discovered that my card gave me access to a movie/documentary channel. I have watched a number of documentaries and also found out that I can access Lynda.com through the library. These are wonderful resources, and I am impressed with what this means in terms of engagement in a world that may not be reading as much as it should be.”

NORTH CENTRAL GOLDFIELDS REGIONAL LIBRARY CORPORATION

TRADING AS

GOLDFIELDS LIBRARY CORPORATION

FINANCIAL REPORT

FOR THE YEAR

1 JULY 2015 TO 30 JUNE 2016

LIBRARY LOVERS DAY

FAMILY HISTORY MONTH

LIBRARY CUSTOMER SERVICE



FINANCIAL REPORT

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Comprehensive Income
Statement for the Year Ended
30 June 2016

Balance Sheet
as at 30 June 2016

	Note	2016 \$	2015 \$
Income			
Member Contributions	3	4,537,680	4,141,322
Grants - Operating	4	1,295,013	1,260,265
Grants - Capital	4	39,041	39,609
User Fees, Charges and Fines	5	313,307	306,221
Interest		75,686	87,238
Other Income	6	111,007	302,463
Assets Received Free of Charge	7	14,140	17,875
Net Gain / (Loss) on Disposal of Assets	13	(736)	8,307
Total Income		6,385,138	6,163,300
Expenses			
Employee Costs	8	3,975,313	3,848,613
Plant and Equipment Costs	9	325,378	323,409
Depreciation	10	1,217,572	1,213,266
Administration and Maintenance Charges	11	382,222	338,942
Other Expenses	12	321,384	277,840
Total Expenses		6,221,869	6,002,070
Surplus for the Year		163,269	161,230
Total Comprehensive Result		163,269	161,230

The above comprehensive income statement should be read with the accompanying notes.

	Note	2016 \$	2015 \$
CURRENT ASSETS			
Cash and Cash Equivalents	14	2,109,720	1,896,298
Trade and Other Receivables	15	5,711	10,811
Other Assets	16	184,169	173,689
TOTAL CURRENT ASSETS		2,299,600	2,080,798
NON-CURRENT ASSETS			
Plant, Resources and Equipment	17	5,766,795	5,933,819
TOTAL NON-CURRENT ASSETS		5,766,795	5,933,819
TOTAL ASSETS		8,066,395	8,014,617
CURRENT LIABILITIES			
Trade and Other Payables	18	163,297	303,277
Trust Funds	19	1,455	-
Provisions	20	1,079,546	1,082,430
TOTAL CURRENT LIABILITIES		1,244,298	1,385,707
NON-CURRENT LIABILITIES			
Provisions	20	103,638	73,720
TOTAL NON-CURRENT LIABILITIES		103,638	73,720
TOTAL LIABILITIES		1,347,936	1,459,427
NET ASSETS		6,718,459	6,555,190
EQUITY			
Member Contributions		2,466,638	2,466,638
Reserves	21	1,191,801	1,030,474
Accumulated Surplus		3,060,020	3,058,078
TOTAL EQUITY		6,718,459	6,555,190

The above balance sheet should be read with the accompanying notes.

Statement of Changes in Equity
for the Year Ended 30 June 2016

2016	Note	Total 2016 \$	Member Contributions 2016 \$	Accumulated Surplus 2016 \$	Discretionary Reserves 2016 \$
Balance at beginning of the financial year		6,555,190	2,466,638	3,058,078	1,030,474
Comprehensive Result		163,269	-	163,269	-
Transfer (to) Reserves	21	-	-	(196,939)	196,939
Transfer from Reserves	21	-	-	35,612	(35,612)
Balance at end of the financial year		6,718,459	2,466,638	3,060,020	1,191,801

2015	Note	Total 2015 \$	Member Contributions 2015 \$	Accumulated Surplus 2015 \$	Discretionary Reserves 2015 \$
Balance at beginning of the financial year		6,393,960	2,466,638	3,311,415	615,907
Comprehensive Result		161,230	-	161,230	-
Transfer (to) Reserves	21	-	-	(543,691)	543,691
Transfer from Reserves	21	-	-	129,124	(129,124)
Balance at end of the financial year		6,555,190	2,466,638	3,058,078	1,030,474

The above statement of changes in equity should be read with the accompanying notes.

Statement of Cash Flows
for the Year Ended 30 June 2016

	Note	2016 \$	2015 \$
		Inflows/ (Outflows)	Inflows/ (Outflows)
Cash Flows from Operating Activities			
Receipts			
Member Contributions		4,991,448	4,555,455
Grants - Operating		1,295,013	1,227,765
Grants - Capital		39,041	39,609
User Fees, Charges and Fines		346,230	393,238
Interest		80,699	82,331
Other Revenue		114,334	305,447
		6,866,765	6,603,845
Payments			
Employee Related Costs		(3,915,791)	(3,715,105)
Plant and Equipment Costs		(404,289)	(360,563)
Administration and Maintenance Charges		(466,693)	(364,696)
Other Expenses		(394,227)	(289,948)
Net GST Payment		(435,199)	(354,831)
		(5,616,199)	(5,085,143)
Net Cash Inflow/(Outflow) from Operating Activities	22	1,250,566	1,518,702
Cash Flows from Investing Activities			
Proceeds from Sale of Assets		-	157,047
Payment for Plant, Resources and Equipment		(1,037,144)	(1,154,791)
Net Cash Inflow/(Outflow) from Investing Activities		(1,037,144)	(997,744)
Cash Flows from Financing Activities			
Net Cash Inflow/(Outflow) from Financing Activities		-	-
Net Increase/(Decrease) in Cash Held		213,422	520,958
Cash and Cash Equivalents the Beginning at Year		1,896,298	1,375,340
Cash and Cash Equivalents at the End of the Year	14	2,109,720	1,896,298
Financing Arrangements	23	8,000	8,000
Restrictions on Cash Assets	30	1,845,734	1,644,789

The above statement of cash flows should be read with the accompanying notes.

Statement of Capital Works
for the Year Ended 30 June 2016

Notes to the Financial Report
for the Year ended 30 June 2016

	Note	2016 \$	2015 \$
Resources		911,778	960,167
Plant and Vehicles		-	178,565
Information Technology		116,329	108,721
Furniture and Equipment		23,177	5,906
Total Capital Works Expenditure		1,051,284	1,253,359
Represented by:			
Renewal		1,051,284	1,068,192
New Assets		-	185,167
Total Capital Works Expenditure		1,051,284	1,253,359

The above statement of capital works should be read with the accompanying notes.

Introduction

The North Central Goldfields Library Corporation was established by an Order of the Governor in Council on 12 January 1996 and is a body corporate.

Statement of Compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

**NOTE
1**

Significant Accounting Policies

a. Basis of Accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, plant, resources and equipment (refer to note 1 (g))
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1 (h))
- the determination of employee provisions (refer to note 1 (k)).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

b. Change in Accounting Policies

There have been no changes in accounting policies from the previous period.

c. Revenue Recognition

Income is recognised when the Corporation obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Corporation and the amount of the contribution can be measured reliably.

Member Contributions

Annual Member Contributions are recognised as revenue when the Corporation issues invoices to the member Councils.

Grants

Grant income is recognised when the Corporation obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

User Fees, Charges and Fines

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

NOTE 1 Significant Accounting Policies (cont.)

Interest

Interest is recognised as it is earned.

Other Income

Other income is measured at the fair value of the consideration received or receivable and is recognised when the Corporation gains control over the right to receive the income.

Assets Received Free of Charge

Non monetary contributions are recognised as revenue when the Corporation obtains control over the contributed asset.

d. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

e. Trade and Other Receivables

Trade debtors are carried at nominal amounts. The collectability of debts is assessed on an ongoing basis and specific provision is made for any doubtful accounts where the debt is more than 60 days overdue. Debts which are known to be uncollectible are written off.

f. Other Financial Assets

Financial assets are valued at fair value, being market value, at balance date. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

g. Recognition and Measurement of Plant, Resources and Equipment

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

In accordance with the Corporation's policy, the threshold limits detailed in Note 1(h) have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

h. Depreciation of Plant, Resources and Equipment

Plant and vehicles, resources, computer equipment and furniture and equipment have limited useful lives and are all systematically depreciated over their useful lives to the Corporation in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

NOTE 1 Significant Accounting Policies (cont.)

Asset recognition thresholds and depreciation periods

	Depreciation Period	Threshold Limit
Plant & Vehicles		
Vehicles	2 - 4 years	\$1,000
Vehicles - Trailers	10 years	\$1,000
Resources (i)	5 - 10 years	\$1
Computer Equipment	2 - 10 years	\$1,000
Furniture and Equipment		
Furniture and Fittings	10 - 20 years	\$1,000
Office Equipment	5 years	\$1,000

(i) Resources comprise of the library's lending and research resources including books, DVD's and CD's.

Resources are catalogued and as items are taken out of circulation the catalogue is adjusted. For accounting purposes, once the items are fully depreciated in accordance with the period set out above, the original cost and accumulated depreciation is processed as a disposal.

i. Repairs and Maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

j. Impairment of Assets

At each reporting date, the Corporation reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

k. Employee Costs and Benefits

The calculation of employee benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and Salaries, and Annual Leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date at recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long Service Leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current Liability - unconditional LSL representing 7 years is disclosed as a current liability even when the Corporation does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at:

- present value - component that is not expected to be settled within 12 months.
- nominal value - component that is expected to be settled within 12 months.

NOTE 1 Significant Accounting Policies (cont.)

Classification of employee costs

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

I. Leases

Operating Leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

m. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

n. Contingent Assets and Contingent Liabilities and Commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of a note and are presented inclusive of the GST payable.

o. Pending Accounting Standards

Certain new AAS's have been issued that are not mandatory for the 30 June 2016 reporting period. The Corporation has assessed these pending standards and has identified that no material impact will flow from the application of these standards in future reporting periods.

p. Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

q. Share of Equity

The percentages of equity held by participating councils making up the North Central Goldfields Regional Library Corporation is based on original contributions made at the time the Corporation came into being on 25th January 1996, plus a calculated figure for the share of each subsequent years income contribution. The percentages are as follows:

	2016	2015
City of Greater Bendigo	61.32%	61.48%
Macedon Ranges Shire Council	22.17%	21.91%
Mount Alexander Shire Council	11.12%	11.21%
Loddon Shire Council	5.39%	5.40%

r. Comparative Figures

When applicable, comparative figures have been adjusted to place them on a comparable basis with current year figures.

NOTE 2 Budget Comparison

The budget comparison notes compare the Library's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. The Corporation has adopted a materiality threshold and explanations are provided for variances that are greater than 10% and \$10,000 compared to previous year. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by the Corporation on 29th May 2015. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. The Corporation sets guidelines and parameters for revenue and expense targets in this budget in order to meet the Corporation's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

a) Income and Expenditure

	Budget 2016 \$	Actual 2016 \$	Variance \$	%	Ref
Revenue					
Member Contributions	4,489,181	4,537,680	48,499	1%	
Grants - Operating	1,252,320	1,295,013	42,693	3%	
Grants - Capital	40,000	39,041	(959)	(2%)	
User Fees, Charges and Fines	335,687	313,307	(22,380)	(7%)	
Interest	55,000	75,686	20,686	27%	1
Other Income	1,592	111,007	109,415	99%	2
Assets Received Free of Charge	2,000	14,140	12,140	86%	3
Net Gain / (Loss) on Disposal of Assets	-	(736)	(736)	0%	
Total Revenue	6,175,780	6,385,138	(209,358)	(3%)	
Expenses					
Employee Benefits	3,947,290	3,975,313	28,023	1%	
Plant and Equipment Costs	354,549	325,378	(29,171)	(9%)	
Depreciation	1,251,213	1,217,572	(33,641)	(3%)	
Administration and Maintenance Charges	359,784	382,222	22,438	6%	
Other Expenses	330,629	321,384	(9,245)	(3%)	
Total Expenses	6,243,465	6,221,869	21,596	0%	
Comprehensive Result	(67,685)	163,269	(230,954)	(141%)	

(i) Explanation of Material

Variance Ref	Item	Explanation
1	Interest	The Corporation received unbudgeted financial bequests during the year. These funds allowed for a higher amount of interest to be received throughout the year.
2	Other Income	The Corporation received unbudgeted donations during the year. Rental Income received was budgeted for under User Fees, Charges and Fines however is disclosed in Other Income.
3	Assets Received Free of Charge	The Corporation received a favourable number of books (resources) donated during the year.

NOTE 2 Budget Comparison (cont)

b) Capital Works

	Budget 2016 \$	Actual 2016 \$	Variance \$	%	Ref
Resources	973,579	911,778	61,801	6%	
Plant and Vehicles	100,000	-	100,000	100%	4
Information Technology	108,430	116,329	(7,899)	(7%)	
Furniture and Equipment	30,906	23,177	7,729	25%	
Total Capital Works	1,212,915	1,051,284	161,631		
Represented by:					
Renewal	1,212,915	1,051,284	161,631	13%	
Total Capital Works	1,212,915	1,051,284	161,631		

(i) Explanation of Material Variances

Variance Ref	Item	Explanation
1	Plant and Vehicles	The replacement of the outreach vehicle has been deferred from this financial year.

NOTE 3 Member Contributions

Member Council Contributions

	2016 \$	2015 \$
City of Greater Bendigo	2,704,128	2,488,550
Loddon Shire	239,527	180,568
Mt. Alexander Shire	461,942	428,698
Macedon Ranges Shire	1,132,083	1,043,506

Total Member Council Contributions

4,537,680 **4,141,322**

Normal Member Council Contributions per Capita

25.67 23.99

NOTE 4 Grants

Grants were received in respect of the following:

Summary of Grants

	2016 \$	2015 \$
State Funded Grants	1,327,054	1,284,374
Local Government Grants	7,000	15,500
Total	1,334,054	1,299,874

Operating Grants

Recurrent - State Government

State Government Library Grant	1,196,110	1,166,377
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Total Recurrent Operating Grants

1,196,110 **1,166,377**

Non-Recurrent State Government

State Government - Local Priorities	62,953	61,388
State Government - Other	28,950	17,000

Non-Recurrent Local Government

Local Government - Other	7,000	15,500
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Total Non-Recurrent Operating Grants

98,903 **93,888**

Total Operating Grants

1,295,013 **1,260,265**

Capital Grants

Non-Recurrent State Government

State Government - Premiers Reading Challenge	39,041	39,609
---	--------	--------

Total Non-Recurrent Capital Grants

39,041 **39,609**

Total Capital Grants

39,041 **39,609**

	2016 \$	2015 \$
NOTE 5 User Fees, Charges and Fines		
Fines	50,921	51,943
Mobile Library User Contributions	101,153	108,397
Inter Library Loans	4,368	3,851
Reimbursements	99,445	89,439
Internet Prints	27,787	24,631
Book Recovery	5,281	6,088
Photocopying	24,352	21,842
Microfiche Reader	-	30
	313,307	306,221
NOTE 6 Other Income		
Donations	77,740	248,733
Sundry Income	1,093	32,094
Rental Income	32,174	21,636
	111,007	302,463
NOTE 7 Assets Received Free of Charge		
Resources at Fair Value	14,140	17,875
	14,140	17,875
NOTE 8 Employee Costs		
Wages and Salaries	3,215,081	3,044,215
Superannuation	332,835	308,767
Annual Leave	286,065	281,401
Long Service Leave	97,947	168,330
Workcover	17,782	18,643
Fringe Benefits Tax	5,704	7,869
Staff Training/Conferences	19,899	19,388
	3,975,313	3,848,613
NOTE 9 Plant and Equipment Costs		
Plant Operating and Maintenance	58,049	69,260
Photocopier Expenses	14,733	17,682
Talking Technology - Lease	6,214	11,392
Photocopier - Lease	13,487	36,377
ABN - Cataloguing	6,709	6,709
General Office Equipment	80,869	35,006
Automated Systems Maintenance	145,317	146,983
	325,378	323,409
NOTE 10 Depreciation		
Plant and Vehicles	83,832	88,421
Resources	941,064	932,258
Information Technology	170,180	166,731
Furniture and Equipment	22,496	25,856
	1,217,572	1,213,266

Refer to Note 17 for a more detailed breakdown of depreciation charges

	2016 \$	2015 \$
NOTE 11 Administration and Maintenance Charges		
Administration Charge	73,931	71,224
Insurances	52,563	53,216
Headquarters Maintenance Charge	32,904	26,534
Database Costs	196,375	132,445
Consultants Fees	22,895	44,186
Human Resources	3,554	11,337
	382,222	338,942
NOTE 12 Other Expenses		
Rural Transaction Centre	5,114	2,045
Telephones	25,080	22,472
Postage	10,682	8,467
Publicity/Advertising	4,210	8,978
Marketing/Promotion	14,216	19,309
Children Program Promotion	43,144	25,844
Adult Program Promotion	16,544	14,052
Printing and Stationery	24,411	35,948
Periodicals	42,164	39,574
Internet Expenses	41,979	24,771
Newspapers	14,906	14,656
Processing Supplies	34,820	26,573
Freight	14,451	9,216
Travelling	4,762	4,597
Inter Library Loan Costs	390	574
Membership & Sponsorships	10,082	9,099
Audit Fees	7,900	7,700
Bank Charges	3,139	2,320
Board Costs	267	497
Cleaning Services	927	1,148
First Aid	52	-
Collection Software	757	-
Recycling/Shredding Collection	1,387	-
	321,384	277,840
NOTE 13 Net Gain / (Loss) on Disposal of Assets		
Plant, Resources and Equipment		
Proceeds from Disposal	-	24,091
Less: Carrying amount of Plant and Equipment Assets Sold	(736)	(13,782)
Net Profit on Disposal of Assets	(736)	10,309
Other Financial Assets		
Proceeds from Disposal	-	132,956
Less: Carrying amount of Other Financial Assets	-	(134,958)
Net (Loss) on Disposal of Assets	-	(2,002)
Summary of Disposals		
Proceeds from Disposal	-	157,047
Less: Carrying amount of Assets sold	(736)	(148,740)
Net Profit / (Loss) on Disposal of Assets	(736)	8,307

NOTE 14 Cash and Cash Equivalents

	2016 \$	2015 \$
Cash on Hand	1,980	1,950
Cash at Bank	33,856	(5,652)
At Call Account	110,000	-
Term Deposits	1,963,884	1,900,000
	<u>2,109,720</u>	<u>1,896,298</u>

Refer to Note 30 for restrictions on cash assets

NOTE 15 Trade and Other Receivables

Interest Receivable	5,232	10,245
Other Debtors	479	566
	<u>5,711</u>	<u>10,811</u>

All other debtors are current and considered collectible.

NOTE 16 Other Assets

Prepayments	184,169	173,689
	<u>184,169</u>	<u>173,689</u>

NOTE 17 Plant, Resources and Equipment

Summary of Plant, Resources and Equipment

	At Fair Value 30 June 2016 \$	Accumulated Depreciation \$	WDV 30 June 2016 \$	At Fair Value 30 June 2015 \$	Accumulated Depreciation \$	WDV 30 June 2015 \$
Resources	7,919,424	(3,271,261)	4,648,163	7,772,814	(3,095,365)	4,677,449
Plant and Vehicles	761,538	(394,634)	366,904	761,538	(310,802)	450,736
Information Technology	1,107,270	(489,791)	617,479	1,117,765	(445,699)	672,066
Furniture and Equipment	358,879	(224,630)	134,249	345,788	(212,220)	133,568
	<u>10,147,111</u>	<u>(4,380,316)</u>	<u>5,766,795</u>	<u>9,997,905</u>	<u>(4,064,086)</u>	<u>5,933,819</u>

NOTE
17

Plant, Resources and Equipment

	Note	Resources \$	Plant and Vehicles \$	Information Technology \$	Furniture and Equipment \$	Total \$
Plant, Resources and Equipment						
At Cost 1 July 2015						
Accumulated Depreciation at 1 July 2015		7,772,814 (3,095,365)	761,538 (310,802)	1,117,765 (445,699)	345,788 (212,220)	9,997,905 (4,064,086)
		4,677,449	450,736	672,066	133,568	5,933,819
Movements in Fair Value						
Acquisition of assets at fair value		897,638	-	116,329	23,177	1,037,144
Acquisition of donated assets at fair value	7	14,140	-	-	-	14,140
Revaluation increments/decrements		-	-	-	-	-
Fair value of assets disposed		(765,168)	-	(126,824)	(10,086)	(902,078)
Impairment losses recognised in operating result		-	-	-	-	-
Transfers		-	-	-	-	-
		146,610	(10,495)	(10,495)	13,091	149,206
Movements in Accumulated Depreciation						
Depreciation and Amortisation	10	(941,064)	(83,832)	(170,180)	(22,496)	(1,217,572)
Accumulated depreciation of disposals		765,168	-	126,088	10,086	901,342
Impairment losses recognised in operating result		-	-	-	-	-
Transfers		-	-	-	-	-
		(175,896)	(83,832)	(44,092)	(12,410)	(316,230)
At Cost 30 June 2016						
Accumulated Depreciation at 30 June 2016		7,919,424 (3,271,261)	761,538 (394,634)	1,107,270 (489,791)	358,879 (224,630)	10,147,111 (4,380,316)
		4,648,163	366,904	617,479	134,249	5,766,795

NOTE
17

Plant, Resources and Equipment (cont.)

	Note	Resources \$	Plant and Vehicles \$	Information Technology \$	Furniture and Equipment \$	Total \$
Plant, Resources and Equipment						
At Cost 1 July 2014						
Accumulated Depreciation at 1 July 2014		7,497,794 (2,847,053)	620,771 (246,397)	1,226,883 (496,807)	339,882 (186,364)	9,685,330 (3,776,621)
		4,650,741	374,374	730,076	153,518	5,908,709
Movements in Cost						
Acquisition of assets at fair value		942,292	178,565	108,721	5,906	1,235,484
Acquisition of donated assets at fair value	7	17,875	-	-	-	17,875
Revaluation increments/decrements		-	-	-	-	-
Fair value of assets disposed		(685,147)	(37,798)	(217,839)	-	(940,784)
Impairment losses recognised in operating result		-	-	-	-	-
Transfers		-	-	-	-	-
		275,020	140,767	(109,118)	5,906	312,575
Movements in Accumulated Depreciation						
Depreciation and Amortisation	10	(932,258)	(88,421)	(166,731)	(25,856)	(1,213,266)
Accumulated depreciation of disposals		683,946	24,016	217,839	-	925,801
Impairment losses recognised in operating result		-	-	-	-	-
Transfers		-	-	-	-	-
		(248,312)	(64,405)	51,108	(25,856)	(287,465)
At Cost 30 June 2015						
Accumulated Depreciation at 30 June 2015		7,772,814 (3,095,365)	761,538 (310,802)	1,117,765 (445,699)	345,788 (212,220)	9,997,905 (4,064,086)
		4,677,449	450,736	672,066	133,568	5,933,819

NOTE 18 Trade and Other Payables

	2016 \$	2015 \$
Current		
Trade Creditors	23,148	145,263
GST Creditor	1,584	50,702
Accrued Expenses	8,690	8,470
Accrued Salaries	129,875	98,842
	163,297	303,277

NOTE 19 Trust Funds

	2016 \$	2015 \$
Paid Parental Leave	1,455	-
	1,455	-

NOTE 20 Provisions

	Long Service		
	Annual Leave	Leave	Total
	\$	\$	\$
2016			
Balance at beginning of the financial year	389,406	766,743	1,156,149
Additional provisions	289,701	103,302	393,003
Amounts used	(343,263)	(39,473)	(382,736)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	230	16,538	16,768
Balance at the end of the financial year	336,074	847,110	1,183,184
2015			
Balance at beginning of the financial year	387,927	653,776	1,041,703
Additional provisions	278,333	160,304	438,637
Amounts used	(277,952)	(62,048)	(340,000)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	1,098	14,711	15,809
Balance at the end of the financial year	389,406	766,743	1,156,149
	2016	2015	
	\$	\$	
Current Provisions expected to be settled within 12 months			
Annual Leave	262,098	283,322	
Long Service Leave	58,451	52,905	
	320,549	336,227	
Current Provisions expected to be settled after 12 months			
Annual Leave	73,976	106,085	
Long Service Leave	685,021	640,118	
	758,997	746,203	
Total Current Provisions	1,079,546	1,082,430	
Non-Current			
Long Service Leave	103,638	73,720	
Total Non Current Provisions	103,638	73,720	

The following assumptions were adopted in measuring the present value of employee benefits:

- Weighted average increase in employee cost	4.13%	4.44%
- Weighted average discount rate	1.99%	3.03%
- Weighted average settlement period	18 years	18 years

NOTE 21 Reserves

	Balance at the Beginning of Reporting Period \$	Transfer from Accumulated Surplus \$	Transfer to Accumulated Surplus \$	Balance at the End of Reporting Period \$
Discretionary Reserves				
2016				
Plant Replacement	417,918	60,000	-	477,918
Development Initiatives	35,612	-	(35,612)	-
Local History Bequest	376,944	10,495	-	387,439
Defined Benefits	200,000	50,000	-	250,000
Art Book Bequest	-	76,444	-	76,444
Total Discretionary Reserves	1,030,474	196,939	(35,612)	1,191,801
Discretionary Reserves				
2015				
Plant Replacement	480,295	60,000	(122,377)	417,918
Development Initiatives	35,612	-	-	35,612
Local History Bequest	-	383,691	(6,747)	376,944
Defined Benefits	100,000	100,000	-	200,000
Total Discretionary Reserves	615,907	543,691	(129,124)	1,030,474

NOTE 22 Reconciliation of Cash Flows from Operating Activities

Net Result		163,269	161,230
Items Not Involving Cash			
Fair Value of Assets Donated	7	(14,140)	(17,875)
Depreciation	10	1,217,572	1,213,266
Net (Gain) / Loss on Disposal of Assets	13	736	(8,307)
Change in Operating Assets and Liabilities			
(Increase)/Decrease in Receivables		5,100	24,294
(Increase)/Decrease in Other Assets		(10,480)	(10,175)
Increase/(Decrease) in Trade and Other Payables		(139,980)	41,822
Increase/(Decrease) in Trust Funds		1,455	-
Increase/(Decrease) in Employee Benefits		27,034	114,447
Net Cash Inflow from Operating Activities		1,250,566	1,518,702

NOTE 23 **Financing Arrangements**

	2016 \$	2015 \$
Credit card facilities	8,000	8,000
	<u>8,000</u>	<u>8,000</u>
Used facilities	1,414	2,207
Unused facilities	6,586	5,793
	<u>8,000</u>	<u>8,000</u>

NOTE 24 **Commitments**

Operating Commitments

The Corporation has no known operating commitment at 30 June. 178,121 -

Capital Commitments

The Corporation has known outstanding Capital Commitments at the 30 of June totalling: - -

NOTE 25 **Operating Leases**

Operating Lease Commitments

At the reporting date, the Corporation had the following obligations under non-cancellable operating leases for the lease of equipment for use within Corporation's activities (these obligations are not recognised as liabilities):

Not later than one year	42,458	29,023
Later than one year but not later than five years	289,132	-
	<u>331,590</u>	<u>29,023</u>

NOTE 26 **Superannuation**

The Corporation makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2016, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

The Corporation does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of The Corporation in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding Arrangements

The Corporation makes employer contributions to the defined benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

As at 30 June 2015, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which The Corporation is a contributing employer was 105.8%. To determine the VBI, the fund Actuary used the following long-term assumptions:

Net investment returns	7.5% pa
Salary information	4.25% pa
Price inflation (CPI)	2.75% pa.

Vision Super has advised that the estimated VBI at 30 June 2016 was 102.0%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2015 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer Contributions

Regular Contributions

On the basis of the results of the 2015 interim actuarial investigation conducted by the Fund Actuary, The Corporation makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2016, this rate was 9.5% of members' salaries (9.5% in 2014/2015). This rate will increase in line with any increase to the contribution rate. In addition, The Corporation reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

NOTE
26 Superannuation (cont.)

Funding Calls

If the defined benefit category is in an unsatisfactory financial position at actuarial investigation or the defined benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the defined benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including the Corporation) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's defined benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2015 Interim actuarial investigation surplus amounts

The Fund's interim actuarial investigation as at 30 June 2015 identified the following in the defined benefit category of which the Corporation is a contributing employer:

- A VBI surplus of \$130.8 million; and
- A total service liability surplus of \$239 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2015.

The total service liability surplus means that the current value of the assets in the Fund's defined benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

The Corporation was notified of the 30 June 2015 VBI during August 2015.

Future superannuation contributions

The expected contributions to be paid to the defined benefit category of Vision Super for the year ending 30 June 2017 is \$47,674.

NOTE
27 Contingent Liabilities

The Corporation has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 26. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

NOTE
28 Financial Instruments

a. Objectives and Policies

The Corporation's principal financial instruments comprise cash assets, term deposits, receivables, payables. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Corporation. These policies include identification and analysis of the risk exposure to Corporation and appropriate procedures, controls and risk minimisation.

b. Market Risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Corporation's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest Rate Risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. The Corporation does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Corporation has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate and short term deposits.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

There has been no significant change in the Corporation's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Corporation's year end result.

c. Credit Risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause the Corporation to make a financial loss. The Corporation has exposure to credit risk on some financial assets included in its balance sheet. To help manage this risk we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Trade and other receivables are predominately other Local Government entities (Member Councils). Credit risk associated with the Corporations financial assets is minimal because the main debtor is the Victorian Government and other Member Councils. Apart from the Victorian Government and Member Councils the Corporation does not have any significant credit risk exposure to a single customer or groups of customers.

There are no material financial assets which are individually determined to be impaired.

NOTE 28 Financial Instruments (continued)

d. Liquidity Risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or the Corporation will not have sufficient funds to settle a transaction when required, the Corporation will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks the Corporation:

- have a liquidity portfolio structure that requires surplus funds to be invested within in various bands of liquid investments;
- monitor budget to actual performance on a regular basis.

The Corporation's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Corporation's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

e. Fair Value

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

Fair value hierarchy

The Corporation's financial assets and liabilities are not valued in accordance with the fair value hierarchy. The Corporation's financial assets and liabilities are measured at amortised cost.

f. Sensitivity Disclosure Analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Corporation believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1% and -0.5% in market interest rates (AUD) from year-end rates of 2.6%.

These movements will not have a material impact on the valuation of Corporation's financial assets and liabilities, nor will they have a material impact on the results of Corporation's operations.

NOTE 29 Related Party Transactions

(i) Responsible Persons

Names of persons holding the position of a Responsible Person at the Corporation during the reporting year are:

Board Members

Karen Stevens - Macedon Ranges Shire Council
John McLinden (01/07/2015 – 11/03/2016) – Loddon Shire Council
Marg Allan (24/03/2016 - 30/06/2016) – Loddon Shire Council
Marg Allan (01/07/2015 - 31/07/2015) - City of Greater Bendigo
Vicki Mason - Mount Alexander Shire Council
Kerryn Ellis (30/10/2015 - 30/06/2016) - City of Greater Bendigo
Cr Michael Redden - Mount Alexander Shire Council
Cr Rod Fyffe - City of Greater Bendigo
Cr Cheryl McKinnon - Loddon Shire Council
Cr John Connor - Macedon Ranges Shire Council

Chief Executive Officer

Chris Kelly

(ii) Remuneration of Responsible Persons

The numbers of Responsible Persons whose total remuneration from the Corporation and any related entities, excluding retirement benefits, fall within the following bands:

	2016 No.	2015 No.
\$0 - \$9,999	9	10
\$10,000 - \$149,999	-	1
\$150,000 - \$159,999	1	-
TOTAL	10	11

Total Remuneration for the reporting year for Responsible Persons included above amounted to:

\$	158,363	\$	148,045
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Board members received no remuneration.

(iii) Senior Officers Remuneration

A Senior Officer other than a Responsible Person, is an officer of the Corporation who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$139,000

The number of Senior Officers other than the Responsible Persons, are shown below in their relevant income bands:

	2016 No.	2015 No.
Income Range <\$139,000	5	5

Total Remuneration for the reporting year for Senior Officers included above, amounted to:

\$	377,707	\$	335,206
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NOTE 29 Related Party Transactions (Continued)

(iv) Responsible Persons Retirement Benefits

The aggregate amount paid during the reporting period by the Corporation in connection with the retirement of responsible persons was \$0 (2014/15 \$0).

(v) Related Party Transactions

No loans have been made, guaranteed or secured by the Corporation to a Responsible Person during the reporting year.

(vi) Transactions with Responsible Persons

During the year the Corporation did not enter into any other transactions with board members or the CEO. However the responsible persons represent member Councils who make contributions to fund the library. Details of these contributions are disclosed in Note 3.

NOTE 30 Restricted Assets

As at the reporting date, the Cash and Cash Equivalents (Note 14) are not subject to external restrictions that limit the amounts available for discretionary use. Although not externally restricted, the following amounts have been allocated for specific future purposes by the corporation:

Long Service Leave - Investments *
Discretionary Reserves
Total Intended Allocations

Note	2016	2015
	653,933	614,315
21	<u>1,191,801</u>	<u>1,030,474</u>
	<u>1,845,734</u>	<u>1,644,789</u>

* Intended Allocations for long service leave is based on the former Local Government (Long Service Leave) Regulations 2002 and does not necessarily equate to the long service leave liability disclosed in Note 20 due to a different basis of calculation prescribed by the regulation. Changes to the Local Government Long Service Leave Regulations 2002 during the 2012 financial year has meant that under the Regulation the requirement to maintain separate investments for Long Service Leave balances no longer exists. As at 30 June 2016 the Corporation still maintains the investment balance under the former Regulation requirements.

NOTE 31 Events Occurring After Balance Date

No matters have occurred after balance date that require disclosure in the financial report.

In my opinion the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.



Travis A Harling, CPA
Principal Accounting Officer
Date: 19/09/2016
at Bendigo, Victoria.

In our opinion the accompanying financial statements present fairly the financial transactions of the North Central Goldfields Regional Library Corporation for the year ended 30 June 2016 and the financial position of the Corporation as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

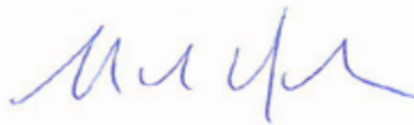
We have been authorised by the Board and by the Local Government (Planning and Reporting) Regulations 2014 to certify the financial statements in their final form.



Phil Pinyon
Board Member
Date: 19/09/2016
at Bendigo, Victoria.



Cheryl McKinnon
Board Member
Date: 19/09/2016
at Bendigo, Victoria.



Mark Hands
Acting Chief Executive Officer
Date: 19/09/2016
at Bendigo, Victoria.

INDEPENDENT AUDITOR'S REPORT

To the Board Members, North Central Goldfields Regional Library Corporation

The Financial Report

I have audited the accompanying financial report for the year ended 30 June 2016 of the North Central Goldfields Regional Library Corporation which comprises the comprehensive income statement, balance sheet, statement of changes in equity, statement of cash flows, statement of capital works, notes comprising a summary of the significant accounting policies and other explanatory information, and the certification of the financial report.

The Board Members' Responsibility for the Financial Report

The Board Members of the North Central Goldfields Regional Library Corporation are responsible for the preparation and the fair presentation of the financial report in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*.

The Board Members are responsible for such internal control as the Board Members determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Audit Act 1994* and the *Local Government Act 1989*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board Members, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independent Auditor's Report (continued)

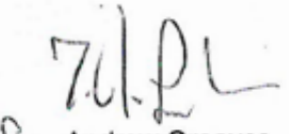
Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, I and my staff and delegates complied with the applicable independence requirements of the Australian Auditing Standards and relevant ethical pronouncements.

Opinion

In my opinion the financial report presents fairly, in all material respects, the financial position of the North Central Goldfields Regional Library Corporation as at 30 June 2016 and of its financial performance and its cash flows for the year then ended in accordance with applicable Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*.

MELBOURNE
21 September 2016


Andrew Greaves
Auditor-General

BENDIGO LIBRARY

259 Hargreaves St

Goldfields Research Centre

Bendigo Regional Archives Centre

CASTLEMAINE LIBRARY

212 Barker St

EAGLEHAWK LIBRARY

Eaglehawk Mechanics Institute

1 Sailors Gully Rd

ELIBRARY

www.ncgrl.vic.gov.au

GISBORNE LIBRARY

Hamilton St

HEATHCOTE LIBRARY

125 High St

KANGAROO FLAT LIBRARY

267 High St

KYNETON LIBRARY

3 Baynton St

PYRAMID HILL LIBRARY

Pyramid Hill Neighbourhood House

Kelly St

ROMSEY LIBRARY

98 Main St

WOODEND LIBRARY

Cnr High & Forest St

MOBILE LIBRARY STOPS

Axedale

Boort

Bridgewater

Charlton

Dingee

Dunolly

Elmore

Inglewood

Korong Vale

Moliagul

Tarnagulla

Wedderburn